

Financial and Program Auditor

Administration

Mission

Working under the guidance and direction of the Audit Committee, the Financial and Program Auditor provides an independent means for determining the manner in which policies, programs and resources authorized by the Board of Supervisors are being deployed by management and whether they are consistent with the intent of the Board and in compliance with all appropriate statutes, ordinances and directives.

Focus

This two-member agency, comprised of the Director and a Management Analyst II, plans, designs and conducts audits, surveys, evaluations and investigations of County agencies as assigned by the Board of Supervisors or the Audit Committee acting on behalf of the Board of Supervisors. The Financial and Program Auditor works apart from the Office of Internal Audit which focuses on day-to-day administration of the County as requested by the County Executive. In addition, the Financial and Program Auditor operates the Fairfax County Government Audit Hotline, which was established by the Board of Supervisors to obtain citizen comments and suggestions for improving County programs and services.


THINKING STRATEGICALLY

Strategic issues for the agency include:


- o Continuing to positively respond to, and reinforce, the Audit Committee's goal of effective and efficient resource utilization by County agencies.

For each audit it conducts, the agency focuses primarily on the County's Corporate Stewardship vision element. The agency does this by developing, whenever possible, information during its audits that can be used to maximize County revenues or reduce County expenditures.

New Initiatives and Recent Accomplishments in Support of the Fairfax County Vision

 Exercising Corporate Stewardship	Recent Success	FY 2007 Initiative
The Office of the Financial and Program Auditor (OFPA) reviewed the size of the County's vehicle fleet and performed additional analysis of under-utilized vehicles. As a result, County staff made a net reduction to the fleet of 100 vehicles in FY 2005. This resulted in one-time savings of \$1.2 million and additional annual savings of approximately \$250,000. An additional reduction of 40 vehicles has been identified for FY 2006 in an additional one-time savings of \$450,000 and annual savings of \$50,000 in reduced maintenance and replacement charges.	✓	
In November 2004, the Board of Supervisors' Audit Committee requested that OFPA review County property to inventory and categorize the property with regard to its actual and potential use. OFPA developed an inventory of 750 parcels of land, of which 612 are vacant and 138 have improvements on the property. In response, the County created a Property Review Committee to oversee Board-owned and other County properties, as well as School surplus real estate. OFPA staff met with the committee in May 2005 and provided the information from this review. The new committee will oversee and coordinate the acquisition, maintenance, reassignment and disposal of such real property.	✓	

Financial and Program Auditor

 Exercising Corporate Stewardship	Recent Success	FY 2007 Initiative
<p>The County's Computer Aided Dispatch (CAD) system became fully operational in 1987. A new CAD Altaris System replaced that original system and became operational in May 2004. Since there were serious problems with the new system, the Board of Supervisors directed OFPA to review and report on the "entire CAD acquisition and contract history from 1984 to the present, including the decision-making process and factors which may have influenced the process." The Board directed that the report on this matter include recommendations for policy or procedures that will prevent a recurrence of such a problem.</p>	<input checked="" type="checkbox"/>	
<p>At the Board's direction, OFPA reviewed vehicle maintenance and repairs performed by the County's Department of Vehicle Services, comparing the cost and time required to complete those repairs with the cost and time by the commercial sector for similar repairs and maintenance. Costs of repairs and maintenance by DVS compared favorably with both the private sector and other jurisdictions.</p>	<input checked="" type="checkbox"/>	
<p>OFPA evaluated the potential for outsourcing background investigations that are currently performed by the Police Department.</p>	<input checked="" type="checkbox"/>	
<p>OFPA will evaluate the controls over the issuance of gasoline at the County's various gas pumping facilities.</p>		<input checked="" type="checkbox"/>
<p>The new Public Safety and Transportation Operations Center is scheduled for completion by November 2007 at an estimated cost of \$102.5 million. The Board directed OFPA to monitor and report on the status of this project in terms of cost and timeliness of completion.</p>		<input checked="" type="checkbox"/>
<p>OFPA will review the County's FASTRAN program. The review will concentrate on evaluation of the size and the utilization of the FASTRAN vehicle fleet.</p>		<input checked="" type="checkbox"/>
<p>At the Board's direction, OFPA will review the County's bonds and agreement process for developer contribution and land use.</p>		<input checked="" type="checkbox"/>

Financial and Program Auditor

Budget and Staff Resources



Agency Summary					
Category	FY 2005 Actual	FY 2006 Adopted Budget Plan	FY 2006 Revised Budget Plan	FY 2007 Advertised Budget Plan	FY 2007 Adopted Budget Plan
Authorized Positions/Staff Years					
Exempt	2/ 2	2/ 2	2/ 2	2/ 2	2/ 2
Expenditures:					
Personnel Services	\$160,759	\$201,265	\$201,265	\$210,144	\$210,144
Operating Expenses	4,333	14,586	14,586	15,166	15,166
Capital Equipment	0	0	0	0	0
Total Expenditures	\$165,092	\$215,851	\$215,851	\$225,310	\$225,310

Position Summary	
1 Auditor E	1 Management Analyst II E
TOTAL EXEMPT POSITIONS	
2 Positions / 2.0 Staff Years	E Denotes Exempt Positions

FY 2007 Funding Adjustments

The following funding adjustments from the FY 2006 Revised Budget Plan are necessary to support the FY 2007 program:

- ◆ **Employee Compensation** **\$8,879**
An increase of \$8,879 is associated with salary adjustments necessary to support the County's compensation program.
- ◆ **Intergovernmental Charges** **\$580**
An increase of \$580 in Operating Expenses is for Information Technology charges based on the agency's historic usage.

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2007 Advertised Budget Plan, as approved by the Board of Supervisors on May 1, 2006:

- ◆ The Board of Supervisors made no adjustments to this agency.

Changes to FY 2006 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2006 Revised Budget Plan since passage of the FY 2006 Adopted Budget Plan. Included are all adjustments made as part of the FY 2005 Carryover Review and all other approved changes through December 31, 2005:

- ◆ There have been no revisions to this agency since approval of the FY 2006 Adopted Budget Plan.

The following funding adjustments reflect all approved changes to the FY 2006 Revised Budget Plan from January 1, 2006 through April 24, 2006. Included are all adjustments made as part of the FY 2006 Third Quarter Review:

- ◆ The Board of Supervisors made no adjustments to this agency.

Financial and Program Auditor

Key Performance Measures

Objectives

- ◆ To review County agency operations to identify opportunities for savings and/or more efficient and effective operations, and achieve agreement with agency directors on implementing at least 90 percent of recommended improvements.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2003 Actual	FY 2004 Actual	FY 2005 Estimate/Actual	FY 2006	FY 2007
Output:					
Audit reports issued to the BOS	4	5	4 / 4	4	4
Efficiency:					
Savings achieved as a percent of the agency's budget (1)	151%	60%	200% / 879%	200%	200%
Service Quality:					
Percent of audit reports completed on time	100%	100%	100% / 100%	100%	100%
Outcome:					
Percent of recommended improvements in operations accepted and implemented by County agencies	100%	100%	90% / 90%	90%	90%

(1) FY 2004 savings calculation does not include \$1.6 million that the Office of the Financial and Program Auditor found being held erroneously in an escrow account for developers. It was determined that the money belonged to the County's Department of Transportation so the \$1.6 million was transferred to that agency in FY 2004.

Performance Measurement Results

This agency performs audits to identify and implement cost-saving recommendations. Audits are initiated under the direction of the Audit Committee of the Board of Supervisors. Savings achieved will vary based on the type of audits undertaken and conditions found. In FY 2005, audit recommendations to reduce the County's fleet generated one-time savings of \$1.2 million and annual savings of \$250,000 which represents 879 percent of the agency's FY 2005 operating costs of \$165,092.

For FY 2007, the Financial and Program Auditor has identified a target of at least 90 percent acceptance of audit recommendations by County agencies, which are projected to result in savings equal to or in excess of twice the agency's annual operating budget of \$225,310.